

NOTIFICATION SENT: \_\_\_\_\_  
PAID: \_\_\_\_\_  
BALANCE DUE: \_\_\_\_\_  
APPROVED/REFUSED: \_\_\_\_\_

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**2018 SHOW REGISTRATION  
COMMERCIAL SPONSOR BOOTH  
SPACE CONTRACT**

NAME: \_\_\_\_\_ BUSINESS NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
EMAIL: \_\_\_\_\_ WEBSITE: \_\_\_\_\_  
CELL: \_\_\_\_\_ OTHER PHONE: \_\_\_\_\_ FACEBOOK: \_\_\_\_\_

**LIST YOUR PRODUCT** (Include booth photo (we keep) + **self addressed stamped envelope**):

**BOOTH CONFIGURATION:**  10'x 10'  10'x 20' (space fee x 2 - separate checks & please notate if you will accept a single booth if a double is not available.)

**CORNER BOOTH:** \$500  x  Shows: \_\_\_\_\_

(Limited availability & no guarantees. Enclose separate check, per show. If you cannot do a show without a corner please notate that so we can include that information in our decision on your possible acceptance.)

*Check the box for each show you are applying for and enclose separate checks for each show you are applying for.*

Alameda Mother's Day Spring Show	May 12 & 13, 2018	10x10	\$1500.00	<input type="checkbox"/>
Novato Art, Wine & Music Festival	June 9 & 10, 2018	10x10	\$2000.00	<input type="checkbox"/>
Alameda Art & Wine Festival	July 28 & 29, 2018	10x10	\$2500.00	<input type="checkbox"/>
Lafayette Art & Wine Festival	September 15 & 16, 2018	10x10	\$2600.00	<input type="checkbox"/>

NOTES:  
\_\_\_\_\_

Terms: Net 30 unless otherwise arranged.

EXHIBITOR SHALL DEFEND, INDEMNIFY AND HOLD HARMLESS, ECKERSTROM PRODUCTIONS LLC, THE SPONSORING ORGANIZATION AND THE CITY FROM AND AGAINST ALL ACTIONS, PENALTIES, DAMAGES, COSTS, LOSSES AND EXPENSES WHICH ARISE OUT OF OR ARE IN ANY WAY RELATED TO THIS AGREEMENT TO ACTUAL ALLEGED ACTIONS BY EXHIBITOR. IN THE EVENT OF CANCELLATION, BAD WEATHER OR ACTS BEYOND OUR CONTROL, NO REFUND WILL BE GIVEN. **I HAVE READ AND UNDERSTOOD ECKERSTROM PRODUCTIONS, LLC TERMS & CONDITIONS AND WILL ABIDE BY THEM.**

EXHIBITOR SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

Main Office: 19595 Draper Rd., Cottonwood, CA 96022 \* Phone (530) 347-8040 \* Fax (415) 329-2380

Website: [www.eckerstromproductions.com](http://www.eckerstromproductions.com) \* Email: [Information@eckerstromproductions.com](mailto:Information@eckerstromproductions.com)

## **TERMS & CONDITIONS**

1. All applications must be **completed fully**, signed and submitted to EP prior to accommodating any space reservation. Please make sure your writing is legible.
2. New applicants must include a booth photo.
3. Space fees should be included with your application in the form of **separate check(s)**, one per show applied for, payable to Eckerstrom Productions, LLC, or call the office for a credit card authorization form (only if you really need to).
4. **EVERYONE, please include a self addressed stamped envelope with all applications & correspondence.**
5. Booth size is 10' x 10' unless otherwise indicated. We provide the space only, no canopies, etc.
6. There are very limited commercial booth spaces, so get the application in as soon as possible to reserve your space.
7. Please **ARRIVE ON TIME**, giving yourself a good margin of error. **If you are not in your space by the specified deadline in your show packet, your space may be reassigned and forfeit.** The space numbers are numeric so we suggest parking and finding your space on foot first, then drive to your space to unload.
8. No refund will be issued in the event of your cancellation, or for bad weather, or other unexpected circumstances that may negatively impact a show that are beyond our control.
9. You will usually receive a notice within a month of submitting your application which will notify you whether you were accepted or not. If you do not please call the office and check on your application.
10. Show packets will be emailed approximately 10 days prior to the show, and will contain space assignments with general booth location, directions to the show, show set-up instructions, etc. Generic packets are on the website at that time as well.
11. Participants are asked to conduct themselves in a professional and tasteful manner at all times. Failure to do so may result in your being asked to leave the show with no refund of fees.
12. Electricity is not provided unless specifically mentioned on the show sheets, and by special arrangement only.
13. Sorry, but we cannot accommodate specific space requests. If you have legitimate special needs notate them on your application and we will try to accommodate you, however, we cannot guarantee anything. Call the office for clarification if you need to.
14. **PARKING** instructions will be included in your show packet. When parking issues arise, we expect full cooperation from you when asked by event staff.
15. All booth/tables, etc. must be draped to the floor and wares must be within your space. Any and all fabric coverings must be fire proof and/or fire retardant.
16. Each booth must have it's own fire extinguisher.
17. No small children and/or animals will be permitted without advance special permission.
18. Vendors are responsible for providing their own general liability insurance for the event and are responsible for their booth and goods at all times, regardless of whether security is present or not.
19. We reserve the right to cancel space reservations in the event circumstances beyond our control dictate the need to downsize a layout. If this should happen a refund of fees paid will be issued.

Thanks for choosing our shows. We will do our best to make them profitable and enjoyable for all!